

## Minutes of the Ordinary Meeting of Darrington Parish Council held Thursday 9 January 2025 at DARRINGTON READING ROOMS, PHILIP'S LANE, DARRINGTON, PONTEFRACT, WF8 3BH

**Present** Cllr L. Thompson (LT), Cllr J. Cox (JC), Cllr V. Stones (VS), Cllr F. Gray (FG), Cllr T. Hirst (TH), Cllr K. Whalley (KW), Cllr D. Burns and Mrs J. Jones (JJ).

### In Attendance

Cllr B. Mayhew in attendance.

### Action

#### 1. Apologies

To note apologies and approve reasons for absence

**NOTED** apologies received from Cllrs L. Dale and P. Batty, and approved reasons thereto.

#### 2. Declarations of Interest

2.1 To note any declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

None received.

2.2 To receive, consider and decide upon any applications for dispensation

None received.

#### 3. Minutes of Previous Meeting

To confirm the minutes of the ordinary meeting of Darrington Parish Council held on 12 December 2024

**RESOLVED** to approve said minutes as a true and accurate record of the ordinary meeting held on 12 December 2024.

#### 4. To receive information on the following ongoing issues

4.1 To implement the gov.uk domain and website with Active Council

**RESOLVED** to approve the proposed website map and to share this with Active Council.

JJ

4.2 To establish a working group to support the provision of website content

**RESOLVED** to carry forward to the following month's agenda.

JJ

- 4.3 To implement the basic email solution with Active Council  
**NOTED** an update in this respect and **RESOLVED** to carry forward to the next meeting. JJ
- 4.4 To provide feedback in respect of whether emails are on a push-notification basis  
**NOTED** feedback in this respect and **RESOLVED** that no further action is required.
- 4.5 To prepare a Service Level Agreement between First Impressions and the Council and share this with First Impressions  
**RESOLVED** to approve the Service Level Agreement for forwarding to First Impression to review and signature. JJ
- 4.6 To liaise with Stapleton and Kirk Smeaton Parish Councils in respect of the raising of a Definitive Map Modification Order (DMMO) for the footpath running from North Lodge Lane to Stapleton  
**NOTED** an update in this respect and **RESOLVED** to provide a further update at the next meeting. DB
- 4.7 To investigate the footpaths that previously existed, but are no longer in place  
**NOTED** an update in this respect and **RESOLVED** that no further action is required.
- 4.8 To query the number of summer hanging baskets per lamppost with First Impressions  
**NOTED** that the overpayment for summer hanging baskets for 19 lamp posts (should have been 27) had been credited to the Council.  
**RESOLVED** to investigate further and provide feedback at the next meeting. FG
- 4.9 To submit ideas for National Highways to provide community support across various areas of the village and to submit these to National Highways  
**NOTED** feedback received from National Highways and **RESOLVED** to meet with National Highways on 31<sup>st</sup> May 2025 to discuss the ideas and provide feedback at the next meeting. LT/VS/TH
- 4.10 To save the meeting recording to the shared drive and share the link with the council when distributing the minutes  
**RESOLVED** that no further action is required.
- 4.11 To retain the record for each meeting for 1 month and delete thereafter  
**RESOLVED** that no further action is required.

4.12 To send a “congratulations” to the newly established Wentbridge Parish Council and clerk

**RESOLVED** that no further action is required.

4.13 To consider and decide upon the new location for the planter at Valley Gardens

**RESOLVED** to discuss flower bed options along the verge of Valley Road with the relevant resident and feedback at the next meeting.

**FG/TH**

4.14 To remove the stones from the broken planter at Valley Gardens and re-plant the flowers in other existing planters

**RESOLVED** to carry forward to the next meeting.

**PB**

4.15 To include all correspondence shared with the council in-between meetings on the following month’s agenda

**RESOLVED** that no further action is required.

## 5. Correspondence

5.1 Update on A1 Wentbridge Viaduct and Wentedge Road bridge

**NOTED** the update and **RESOLVED** that no further action is required.

5.2 Town and Parish Council Liaison Group information on the Walk Safe App

**RESOLVED** to add the received information on the website, Facebook page and village notice boards.

**JJ**

5.3 Darrington lamp post testing

**NOTED** the update and **RESOLVED** that no further action is required.

## 6. Financial Matters

6.1 **NOTED** payments to be approved for January 2025

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
09.01.25	48-2425	TRF	PontyVA 925	PontyVA 925 Dec Services	£330.00	£0.00
09.01.25	49-2425	Card 31	JRB Enterprises	10 packs Economy Dog Waste bags	£297.60	£49.60
09.01.25	50-2425	D/D	PWLB	Loan Repayment Street Lights	£1,104.17	£0.00
09.01.25	51-2425	TRF	1 <sup>st</sup> Impressions	19 Christmas trees with lights	£718.40	£119.73
					<b>£2,450.17</b>	<b>£169.33</b>

## 6.2 NOTED payments made for December 2024

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
12.12.24	43-2425	TRF	Nick Dyas	Gardening maintenance Nov 12hrs @ £16 p/h	£192.00	£0.00
12.12.24	44-2425	TRF	Vera Stones	Re-imb. Christmas Tree erection refreshments	£17.42	£2.90
12.12.24	45-2425	TRF	Linda Thompson	Re-imb. Tithe Barn Carols refreshments	£41.96	£5.49
12.12.24	46-2425	TRF	Vera Stones	Re-imb. Brotherhood – Christmas Tree	£25.48	£2.83
12.12.24	47-2425	TRF	Vera Stones	Re-imb. DPC Christmas meeting	£13.50	£1.67
12.12.25	48-2425	TRF	PontyVA 925	PontyVA 925 Nov services	£330.00	£0.00
					<b>£620.36</b>	<b>£12.89</b>

**NOTED** no income received during December 2024.

**NOTED** the bank balance at 31 December 2024 as £22,741.04.

**RESOLVED** to settle all December accounts with immediate effect.

## 6.3 To receive and approve the bank reconciliation and review spend against the budget to 31 March 2025

**RESOLVED** to approve the bank reconciliation to 31 December 2024 and spend against budget to 31 March 2025.

## 6.4 To consider and approve the 2025/26 precept demand of £19,058.29

**RESOLVED** to approve the 2025/26 of £19,058.29 reflecting an increase of 5% on the current budget and submit to Wakefield Council.

**FG**

## 7. To consider planning applications received

7.1	<b>CYC Reference</b>	<b>Address/Description</b>	<b>Council Decision</b>
	<a href="#">24/02204/FUL</a>	Lind House, 231 Estcourt Road – First floor side extension with Juliet balcony to western elevation	No objection (7 in support, 0 not in support)

## 8. To receive information on finalised planning applications

8.1	<b>CYC Reference</b>	<b>Address/Description</b>	<b>Wakefield Council Decision</b>
	<a href="#">24/01830/FUL</a>	12 Hillcroft Close - Demolition of existing detached garage. Proposed detached garage and single storey side/front extension to bungalow	Application Approved

## 9. Reports – School, Police, Gardening Club, Village Field, Newsletter

### 9.1 To receive update from Village Traffic Working Group

**NOTED** an update from the Working Group.

### 9.2 To consider school report

**NOTED** the School report received from Cllr L. Dale.

### 9.3 To consider police report

**NOTED** nothing to report for the meeting.

**RESOLVED** to attend the next public policing meeting and provide feedback at the next meeting.

**DB**

### 9.4 To consider Gardening Club report

**NOTED** that the last meeting was cancelled.

### 9.5 To consider Village Field report

**NOTED** the Village Field report as presented by Cllr K. Whalley.

### 9.6 To consider newsletter report

**NOTED** that the next newsletter will be distributed in February 2025.

### 9.7 To consider Church report

**NOTED** the Church report as presented by Cllr L. Thompson.

### 9.8 To consider YLCA branch meeting report

**NOTED** the YLCA branch meeting report as presented by Cllr L. Thompson.

### 9.9 To note Newsletter-worthy items

**RESOLVED** to include the previously discussed items in the February newsletter.

## 10. Governance matters

### 10.1 To review and decide on any changes to the GDPR Policy

**RESOLVED** no changes to be applied to the GDPR Policy.

10.2 To review and decide upon any changes to the Data Protection Policy

**RESOLVED** no changes to be applied to the Data Protection Policy.

10.3 To review and decide upon any changes to the Subject Access Request (SAR) Policy

**RESOLVED** no changes to be applied to the SAR Policy.

10.4 To review and decide upon any changes to the S137 Grants Policy

**RESOLVED** no changes to be applied to the S137 Grants Policy.

10.5 To note the results of the Annual Data Audit

**NOTED** the results of the Annual Data Audit and **RESOLVED** no further action required.

## 11. Matters requested by Councillors

11.1 To consider and decide upon replacement of the paper used by councillors when doing large print runs

**RESOLVED** to purchase bulk paper to make this available to councillors when printing in bulk for the council.

**FG**

11.2 To consider and decide upon a volunteer to empty the dog waste bins whilst Cllr F. Gray is on holiday for three weeks

**RESOLVED** that Cllr D. Burns will empty the dog waste bins whilst Cllr F. Gray is on holiday.

**DB**

## 12. Matters for inclusion on the agenda for the next meeting

12.1 To retrospectively approve a donation for a resident who volunteers to mow the lawn on the verge of Valley Road.

**FG**

## 13. Date of Next Meeting

It was **RESOLVED** that the next ordinary meeting of Darrington Parish Council will be held on Thursday 13 February 2025 at 7pm at Darrington Reading Rooms.

**Meeting closed at 20h30.**