

Minutes of the Ordinary Meeting of Darrington Parish Council held  
Thursday 14 November 2024 at DARRINGTON READING ROOMS,  
PHILIP'S LANE, DARRINGTON, PONTEFRACT, WF8 3BH

**Present** Cllr L. Thompson (LT), Cllr J. Cox (JC), Cllr F. Gray (FG), Cllr V. Stones (VS), Cllr D. Burns (DB), Cllr T. Hirst and Cllr P. Batty.

**In Attendance**

Cllr B. Mayhew in attendance.

**Action**

**1. Apologies**

To note apologies and approve reasons for absence

**NOTED** apologies received from Cllr L. Dale, Cllr K. Whalley and Ms J. Jones and approved reasons thereto.

**2. Declarations of Interest**

2.1 To note any declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

None received.

2.2 To receive, consider and decide upon any applications for dispensation

None received.

**3. Minutes of Previous Meeting**

To confirm the minutes of the ordinary meeting of Darrington Parish Council held on 10 October 2024

**RESOLVED** to approve said minutes as a true and accurate record of the ordinary meeting held on 10 October 2024.

**4. To receive information on the following ongoing issues**

4.1 To provide an update on the installation of the benches

**NOTED** an update in respect of the planned date of the installation and **RESOLVED** to carry forward to the next meeting.

**PB**

4.2 To continue to engage with Wakefield Council through the working party and to provide an update at the next meeting

**RECEIVED** an update in respect of the Council's previous meeting with Wakefield Council regarding ongoing speeding and traffic issues in the village as well as proposed enforcement initiatives.

**NOTED** that new signage will be implemented in the village, including painted speed limits on the road. **NOTED** further that there is a possibility of sharing Smiley Sids with Sharlston Parish.

**NOTED** that feedback will be received at the next meeting and **RESOLVED** to retain on the agenda until completion of the project. JC/DB/PB

4.3 To implement the gov.uk domain and website with Active Council

**RESOLVED** to retain on the agenda until completion of the project.

JJ

4.4 To establish a working group to support the provision of website content

**RESOLVED** to retain on the agenda until completion of the project.

JJ

4.5 To implement the basic email solution with Active Council

**NOTED** the revised quote and email solution as proposed by Active Council and **RESOLVED** to approve subject to clarification as to whether the email is web or desktop-based, as well as whether it is on a push-notification basis.

JJ

**RESOLVED** to retain on the agenda until completion of the project.

JJ

4.6 To request First Impressions to implement a Service Level Agreement between itself and the Council

**NOTED** that First Impressions is comfortable with putting a Service Level Agreement in place and has agreed that the Council will provide its draft Agreement for review and comment.

JJ

4.7 To confirm the order of 19 Christmas trees to First Impressions

**RESOLVED** that no further action is required.

4.8 To further explore whether to request that a Definitive Map Modification Order (DMMO) is raised for the footpath running from North Lodge Lane to Stapleton

**NOTED** an update from Cllr D. Burns as well as the procedural requirements to obtaining a Definitive Map Modification Order.

**RESOLVED** that Cllr D. Burns will engage with Stapleton and Kirk Smeaton Parish Councils in this respect and will provide feedback at the next meeting.

DB

- 4.9 To further explore whether there is any interest in identifying opportunities to create/develop additional footpaths within Darrington  
**NOTED** footpaths that previously existed, but were no longer in place, and **RESOLVED** to investigate and provide feedback at the next meeting. **DB**
- 4.10 To request an invoice from the Church for the contribution of £500 towards the cost of maintenance of the church clock  
**RESOLVED** that no further action is required.
- 4.11 To include a “speeding in the village” update flyer with the next newsletter  
**RESOLVED** that no further action is required.
- 4.12 To liaise with the School Head, as well as Sophie Morgan, in respect of the Tithe Barn Christmas Carols  
**NOTED** that all is in order and **RESOLVED** to provide feedback at the next meeting. **LT**
- 4.13 To determine who is in possession of the Christmas lights used in the Tithe Barn  
**Please provide clarity on this item – the recording is not clear**
- RESOLVED** to put a notice up during the Christmas carols that any donations will go towards purchasing additional lights for the tree. **??**
- 4.14 To implement a “Role of a Parish Council on Planning Matters” document  
**RESOLVED** that no further action is required.
- 4.15 To plant the winter planters  
**RESOLVED** that no further action is required.
- 4.16 To distribute resident queries and planning applications as received into the clerk inbox, to the Council  
**RESOLVED** that no further action is required.
- 4.17 To include an additional column in the planning register referencing “voted for or against” for each application  
**RESOLVED** that no further action is required.

4.18 To engage with Cllr P. Batty to determine if he is able to source additional wood chippings

**NOTED** that Cllr P. Batty has been able to source additional wood chippings and **RESOLVED** that no further action is required.

## 5. Correspondence

5.1 Update on A1 Wentbridge Viaduct and Wentedge Road Bridge

**NOTED** the update received and **RESOLVED** that no further action is required.

5.2 Resident complaint in respect of mess on old A1 Road

**NOTED** the complaint received and that this was being dealt with by Wilson Farm.

5.3 Section 137 request from Darrington Ladies Group

**RECEIVED** a request from Darrington Ladies Group and **RESOLVED** to approve a Section 137 donation of £150 towards the event.

JJ

5.4 First Impressions – Hanging Baskets 2025

**NOTED** the proposed 7% increase per unit for the Summer Hanging Baskets for 2025 and **RESOLVED** to query the number of baskets per lamp post.

VS

**RESOLVED** further to check with Wakefield Council if the lamp posts need to be re-tested for 2025.

JC

**RESOLVED** to request a meeting with Wakefield Council to discuss opportunities for them to provide community support across various areas of the village.

TH

## 6. Financial Matters

6.1 **NOTED** payments to be approved for November 2024

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
14.11.24	36-2425	TRF	PCC D'ton with W'bridge	Repairs to village clock	£500.00	£0.00
14.11.24	37-2425	TRF	Carter Jackson	630 x October Newsletters	£113.20	£0.00
14.11.24	38-2425	TRF	Linda Thompson	Re-imburse for 2 x RBL wreaths	£40.00	£0.00
14.11.24	39-2425	TRF	Amanda Brundell	Pansies & Phormiums for winter planters	£232.00	£0.00
14.11.24	40-2425	TRF	Nick Dyas	Gardening maintenance Oct 14hrs @ £16 p/h	£224.00	£0.00
14.11.24	41-2425	TRF	Nick Dyas	Re-imburse – Cement for planters B&Q	£19.00	£3.17
14.11.24	42-2425	TRF	PontyVA 925	Social Media, Website, Residents - Oct	£330.00	£0.00
					<b>£1,458.20</b>	<b>£3.17</b>

## 6.2 **NOTED** payments made for October 2024

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
10.10.24	32-2425	TRF	Nick Dyas	Gardening maintenance Sep 11hrs @ £16 p/h	£176.00	£0.00
10.10.24	33-2425	TRF	Nick Dyas	Re-imburse – Cement for planters B&Q	£18.00	£3.00
10.10.24	34-2425	TRF	PontyVA 925	Social Media, Website, Residents - Sep	£330.00	£0.00
10.10.24	35-2425	Card 31	Scott Davis	Gift card – Thank you Internal Auditor	£100.00	£16.67
					<b>£624.00</b>	<b>£19.67</b>

**NOTED** income of £1.16 received during October 2024.

**NOTED** the bank balance at 31 October 2024 as £24,819.60.

**RESOLVED** to settle all October accounts with immediate effect.

## 6.4 **To receive and approve the bank reconciliation and review spend against the budget to 31 March 2025**

**RESOLVED** to approve the bank reconciliation to 31 March 2025.

## 6.5 **To consider and decide upon proposed increase to precept demand for 2025/26 financial year**

**NOTED** the proposed budget for 2025/26 and **RESOLVED** to approve an increase of 5% on the current budget.

## 7. **To consider planning applications received**

7.1	<b>CYC Reference</b>	<b>Address/Description</b>	<b>Council Decision</b>
	<a href="#">24/01582/FUL</a>	West Park Homes, Great North Road – Extension of existing touring caravan park to accommodate an additional 5 caravans	N/A - Application Withdrawn
	<a href="#">24/01830/FUL</a>	12 Hillcroft Close – Demolition of existing detached garage. Proposed detached garage and single storey side/front extension to bungalow	No objection
	<a href="#">21/00941/NMC</a>	3 Mill Hill Close - Non-material amendment to approved application 21/00941/FUL	No objection

## 8. To receive information on finalised planning applications

8.1	<b>CYC Reference</b>	<b>Address/Description</b>	<b>Wakefield Council Decision</b>
	<a href="#">24/01360/TPO</a>	4 Ash Grove – Fell 1 Elm Tree	Application Refused
	<a href="#">24/01462/TPO</a>	24 Beech Crescent - Fell 1 Ash and 1 Sycamore (T24 and T26 of TPO-ORDC1/1969)	Application Refused

## 9. **Reports – School, Police, Gardening Club, Village Field, Newsletter**

### 9.1 To consider school report

**NOTED** no school report presented for the meeting.

### 9.2 To consider police report

**NOTED** no police report presented for the meeting.

### 9.3 To consider Gardening Club report

**NOTED** the Gardening Club report as presented by Cllr F. Gray.

### 9.4 To consider Village Field report

**NOTED** the Village Field report as presented by Cllr V. Stones.

### 9.5 To consider newsletter report

**NOTED** that the newsletter has been distributed.

### 9.6 To consider Church report

**NOTED** no Church report presented for the meeting.

### 9.7 To consider YLCA branch meeting report

**NOTED** the YLCA branch meeting report as presented by Cllr L. Thompson.

### 9.8 To note Newsletter-worthy items

**RESOLVED** to include 2 additional items in the next agenda, including a paragraph about the success of the Bonfire Night and the Parish Council's efforts to establish more footpaths in the village. **LT/DB**

## 10. **Governance matters**

### 10.1 To review and approve any changes to the Co-Option Policy

**NOTED** no changes to the Policy and **RESOLVED** no further action is required.

**RESOLVED** to update the policy with the parish council logo.

**JJ**

10.2 To review and approve any changes to the Planning Register

**NOTED** no changes to the Register and **RESOLVED** no further action is required.

**11. Matters requested by Councillors**

11.1 To consider and decide upon the audio recording of future meetings for council circulation

**RESOLVED** to carry forward to the next meeting.

**DB**

11.2 To retrospectively approve the purchase and placement of Royal British Legion wreaths

**RESOLVED** to retrospectively approve the purchase and placement of 2 Royal British Legion wreaths.

11.3 To consider and decide upon a request from the “Santa in Darrington” group to borrow the lanterns from the Parish Council for use on the Santa trailer

**RESOLVED** to approve the lending of the lanterns by the “Santa in Darrington” group.

11.4 To note and decide upon the missing grit bin on Marlpit Lane

**RESOLVED** that the missing grit bin on Marlpit Lane have been returned and that no further action is required.

11.5 To note feedback in respect of the A1 Service Station Upgrade Planning Application

**NOTED** feedback in respect of the planning application and **RESOLVED** to retrospectively approve the objection of the planning objection.

**12. Matters for inclusion on the agenda for the next meeting**

12.1 To request Nick Dyas’ split in time between Council-related and Church-related activity (VS)

**13. Date of Next Meeting**

It was **RESOLVED** that the next ordinary meeting of Darrington Parish Council will be held on Thursday 12 December 2024 at 7pm at Darrington Reading Rooms.

**Meeting closed at 20h35.**