

Minutes of the Ordinary Meeting of Darrington Parish Council held Thursday 10 October 2024 at DARRINGTON READING ROOMS, PHILIP'S LANE, DARRINGTON, PONTEFRACT, WF8 3BH

Present Cllr L. Thompson (LT), Cllr J. Cox (JC), Cllr F. Gray (FG), Cllr K. Whalley (KW), Cllr L. Dale (LD), and Ms J. Jones (JJ)

In Attendance

Cllr B. Mayhew, Cllr J. Craig and 2 residents in attendance.

Action

1. Apologies

To note apologies and approve reasons for absence

NOTED apologies received from Cllr V. Stones, Cllr T. Hirst (TH), Cllr D. Burns (DB) and Cllr P. Batty (PB) and approved reasons thereto.

2. Declarations of Interest

2.1 To note any declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

None received.

2.2 To receive, consider and decide upon any applications for dispensation

None received.

3. Minutes of Previous Meeting

To confirm the minutes of the ordinary meeting of Darrington Parish Council held on 12 September 2024

RESOLVED to approve said minutes as a true and accurate record of the ordinary meeting held on 12 September 2024.

4. To receive information on the following ongoing issues

4.1 To provide an update on the installation of the benches

RESOLVED to carry forward to the next meeting.

PB

4.2 To continue to engage with Wakefield Council through the working party and to provide an update at the next meeting

RECEIVED update in respect of the Council's efforts to obtain additional speeding signage, pedestrian crossings and the purchasing and utilisation of "Smiley Sids" in the village.

NOTED an offer from Cllr J. Craig for her parish council to lend their Smiley Sids to Darrington for a brief period, to assess and report on speeds along Estcourt Road.

NOTED that the next meeting was due to be held in the coming weeks and **RESOLVED** to provide feedback at the next meeting. JC/DB/PB

4.3 To investigate how to place a TPO (Tree Preservation Order) on a tree in the village

RESOLVED that no further action is required.

4.4 To implement the gov.uk domain and website with Active Council

NOTED an update in this respect and **RESOLVED** to retain on the agenda until completion of the project. JJ

4.5 To establish a working group to support the provision of website content

NOTED that the working group will commence once the website skeleton has been created and **RESOLVED** to retain on the agenda until completion of the project. JJ

4.6 To implement the basic email solution with Active Council

NOTED additional information in respect of the basic email solution offered by Active Council, particularly that the emails will be web-based only, that there will be no backups of email data and that there will be no migration from the existing mailboxes to the new mailboxes.

RESOLVED to retain on the agenda until completion of the project. JJ

4.7 To schedule an informal review of the Council's service providers during April each year

RESOLVED that no further action is required.

4.8 To obtain the Service Level Agreement between the Council and First Impressions

RESOLVED to request First Impressions to implement a Service Level Agreement between itself and the Council. JJ

4.9 To respond to the resident query in respect of the tidying up of the property for sale on the Hillcroft / Stone Barns site

RESOLVED that no further action is required.

4.10 To engage with Wakefield Council in respect of the testing and licences for the lamp posts

NOTED an update in respect of the testing and licences for this year.

- RESOLVED** to confirm the order of 19 trees to First Impressions. **JJ**
- 4.11 To share all future correspondence regarding the Darrington Quarry extension with the Council
RESOLVED that no further action is required.
- 4.12 To request that the Village Field Chair engages with the resident in respect of the trimming of the village field hedges
RESOLVED that no further action is required.
- 4.13 To respond to Open Country Charity in respect of their request to work together
RESOLVED that no further action is required.
- 4.14 To object to planning application 22/01983/S730 (Delph House) on the basis of inconsistency in the plans and site inspection
RESOLVED that no further action is required.
- 4.15 To request assistance from Cllr B. Mayhew to obtain the dog waste bags from Wakefield Council / Street Scene (JJ)
RESOLVED that no further action is required.
- 4.16 To further explore whether to request that a Definitive Map Modification Order (DMMO) is raised for the footpath running from North Lodge Lane to Stapleton
NOTED an update and **RESOLVED** to carry forward to the next meeting. **DB**
- 4.17 To further explore whether there is any interest in identifying opportunities to create/develop additional footpaths within Darrington
NOTED an update and **RESOLVED** to carry forward to the next meeting. **DB**
- 4.18 To notify the Church of the Council's contribution of £500 towards the cost of maintenance of the church clock
NOTED thanks from the church and **RESOLVED** to request an invoice for payment. **FG**
- 4.19 To purchase a £100 gift voucher to thank the internal auditor for his service
RESOLVED that no further action is required.
- 4.20 To provide a response to ITV in respect of the impact of the A1 roadworks on the village

RESOLVED that no further action is required.

5. Correspondence

5.1 To consider and decide upon resident letter in respect of a petition

NOTED resident letter and petition regarding speeding issues in the village and **RESOLVED** to include an update flyer with the next newsletter, advising residents of the actions being taken by the Council to improve traffic conditions in the village.

JC/JJ

6. Financial Matters

6.1 NOTED payments to be approved for September 2024

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
10.10.24	32-2425	TRF	Nick Dyas	Gardening maintenance Sep 11hrs @ £16 p/h	£176.00	£0.00
10.10.24	33-2425	TRF	Nick Dyas	Re-imburse – Cement for planters B&Q	£18.00	£3.00
10.10.24	34-2425	TRF	PontyVA 925	Social Media, Website, Residents - Sep	£330.00	£0.00
10.10.24	35-2425	Card 31	Scott Davis	Gift card – Thank you Internal Auditor	£100.00	£16.67
					£624.00	£19.67

6.2 NOTED payments made for July 2024

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
12.09.24	29-2425	TRF	PontyVA 925	Social Media, Website, Residents - Aug	£330.00	£0.00
12.09.24	30-2425	TRF	N. Dyas	Gardening maintenance Aug 11hrs @ £16 p/h	£176.00	£0.00
12.09.24	31-2425	TRF	JRB Enterprises	Dog Waste Bags 5 x 800	£330.00	£55.00
				TOTAL	£836.00	£55.00

NOTED income of £0.56 received during September 2024.

NOTED the bank balance at 30 September 2024 as £25,442.44.

RESOLVED to settle all September accounts with immediate effect.

6.4 To receive and approve the bank reconciliation and review spend against the budget to 31 March 2025

RESOLVED to approve the bank reconciliation to 31 March 2025.

7. To consider planning applications received

7.1 None received.

8. To receive information on finalised planning applications

8.1	CYC Reference	Address/Description	Wakefield Council Decision
	24/01213/FUL	16 Hillcroft Close Darrington Pontefract WF8 3BD - Proposed single storey rear extension, proposed roof extension above existing and proposed rear extensions	Application Approved
	23/02112/FUL	Hawthorne Cottage, Estcourt Road - Raising of roof height, first floor extensions to front and rear and rendering of walls	Application Approved
	22/01007/FUL	Westlands, Estcourt Road - Replacement dwelling with detached garage and new entrance/access	Application Refused

9. Reports – School, Police, Gardening Club, Village Field, Newsletter

9.1 To consider school report

NOTED the School report as presented by Cllr L. Dale.

RESOLVED to liaise with the School Head, as well as Sophie Morgan, in respect of the Tithe Barn Christmas Carols. **LD/LT**

RESOLVED to determine who is in possession of the Christmas lights used in the Tithe Barn. **LD**

9.2 To consider police report

NOTED no police report presented for the meeting.

9.3 To consider Gardening Club report

NOTED the Gardening Club report as presented by Cllr L. Thompson.

9.4 To consider Village Field report

NOTED the Village Field report as presented by Cllr K. Whalley.

9.5 To consider newsletter report

NOTED that the next newsletter would be distributed within 2 weeks.

9.6 To consider Church report

NOTED the Church report as presented by Cllr L. Thompson.

9.7 To consider YLCA branch meeting report

NOTED the YLCA branch meeting report as presented by Cllr L. Thompson.

9.8 To note Newsletter-worthy items

NOTED no additional newsletter-worthy items.

10. Governance matters

10.1 To note NALC notice on 23 July 2024 titled “Planning relating to local councils”

NOTED the notice as presented and **RESOLVED** no further action is required.

10.2 To note CPRE guidance note titled “How to respond to planning applications – an 8-step guide”

NOTED the notice as presented and **RESOLVED** no further action is required.

10.3 To consider and decide upon implementing a “Role of a Parish Council on Planning Matters” document

NOTED the document as presented and **RESOLVED** to implement a similar document for the Council, which can be shared with residents as-and-when necessary.

JJ

11. Matters requested by Councillors

11.1 To consider and decide upon the planting of the winter planters

RESOLVED that the winter planters are to be planted on Sunday 20th October 2024.

ALL

RESOLVED further to approve spend of up to £500 for the winter planters.

11.2 To consider and decide upon the timeline for dealing with incoming resident queries

NOTED a request from Cllr V. Stones for resident queries and planning applications to be shared as-and-when they are received by the Council.

RESOLVED to approve the distribution of resident queries and planning applications as received into the clerk inbox, to the Council.

JJ

RESOLVED further that the sharing of such correspondence is for information purposes only, and that no decisions are to be made in respect of such correspondence, prior to the next ordinary meeting of the Council.

RESOLVED to include an additional column referencing “voted for or against” for each application.

JJ

11.3 To consider and decide upon purchasing of additional wood chippings for the Tithe Barn

NOTED that Nick Dyas has requested additional wood chippings for the Tithe Barn.

RESOLVED to engage with Cllr P. Batty to determine if he is able source additional wood chippings.

LT

12. Matters for inclusion on the agenda for the next meeting

12.1 To request a meeting with Wakefield Council in respect of the testing and licensing of the lamp posts for Christmas 2025 (JC).

14. Date of Next Meeting

It was **RESOLVED** that the next ordinary meeting of Darrington Parish Council will be held on Thursday 14 November 2024 at 7pm at Darrington Reading Rooms.

Meeting closed at 20h39.