

Minutes of the Ordinary Meeting of Darrington Parish Council held Thursday 10 July 2025 at DARRINGTON READING ROOMS, PHILIP'S LANE, DARRINGTON, PONTEFRACT, WF8 3BH

Present Cllr D. Burns (DB), Cllr L. Thompson (LT), Cllr F. Gray, (FG), Cllr T. Hirst (PB), Cllr P. Batty and Mrs J. Jones.

In Attendance

1 resident and Cllr B. Mayhew in attendance.

Action

1. To receive apologies and approve reasons for absence

NOTED apologies received from Cllr V. Stones, Cllr K. Whalley and Cllr L. Dale, and approved reasons thereto.

2. Declarations of Interest

2.1 To note any declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

NOTED that Cllr L. Thompson declared an interest in planning application 25/01246/TPO.

2.2 To receive, consider and decide upon any applications for dispensation

None received.

3. Minutes of Previous Meeting

To confirm the minutes of the ordinary meeting of Darrington Parish Council held on 12 June 2025

RESOLVED to confirm the minutes of the ordinary meeting of the Council held on 12 June 2025 as a true and correct record.

4. To receive information on the following ongoing issues

4.1 To implement the gov.uk domain and website with Active Council

NOTED that this was in progress and **RESOLVED** to carry forward to the next meeting.

JJ

4.2 To follow up on the Service Level Agreement sent to First Impressions

RESOLVED to carry forward to the next meeting.

JJ

4.3 To request that First Impressions moves the hanging baskets to the correct lamp posts and updates the invoice to include the early payment discount as requested

NOTED that First Impressions have agreed to a 5% discount on the 2025 invoice.

NOTED further that while the extra hanging basket had been put up, the other hanging baskets were still on the incorrect lampposts.

RESOLVED to continue following up with First Impressions.

FG

- 4.4 To provide an update in respect of the footpath running from North Lodge Lane to Stapleton, including taking photos of the footpaths

NOTED that 8 surveys had been received and that a preliminary application had been submitted to Wakefield Council.

RESOLVED to provide a further update at the next meeting.

DB

- 4.5 To apply to Wakefield Council for the re-establishment of the footpaths

RESOLVED that no further action is required.

- 4.6 To create a new flower bed in the verge of Valley Road and to move the bench further along the verge and face it towards the field and not the road

RESOLVED to carry forward to the next meeting.

PB

- 4.7 To hold a separate meeting to discuss and agree a way forward in respect of the SID

NOTED that 10 volunteers had stepped forward to assist with manning the SID.

RESOLVED to place a poster on the notice boards advising the intention of the SID and calling for additional volunteers.

DB/JJ

- 4.8 To produce stickers to place on vehicles blocking pavement access, advising the vehicle owners that they cannot park on the pavement

RESOLVED to carry forward to the next meeting.

DB/KW

- 4.9 To request Cllr P. Batty to clear the remaining rubble where the planter on Valley Road was situated

RESOLVED to carry forward to the next meeting.

DB

- 4.10 To remove Cllr J. Cox and add Cllr D. Burns to the signatories on the Council bank account

RESOLVED that no further action is required.

- 4.11 To provide feedback to the resident regarding planning application 18/00443/FUL for Hillcroft Farm

RESOLVED that no further action is required.

- 4.12 To provide feedback to the resident regarding broadband installation in the village

RESOLVED that no further action is required.

- 4.13 To add contact details for Wakefield Council to the website during the update

RESOLVED that no further action is required.

- 4.14 To create an auto-response for Councillors, advising of the responsibilities of Wakefield Council and providing the relevant contact details

RESOLVED to carry forward to the next meeting.

TH

- 4.15 To provide Cllr D. Burns with the link to the Active Council maintenance contract, for signature and return to the service provider

RESOLVED to carry forward to the next meeting.

JJ/DB

- 4.16 To include a list of activities in the village that Wakefield Council is responsible for, along with Wakefield Council's contact details

RESOLVED to engage with Ms J. Jones in this respect.

TH/JJ

- 4.17 To consider and decide upon who will take on the responsibility of reviewing and providing recommendations on planning applications

RESOLVED to explore whether other parish councils also review each planning application with a view to objecting or not objecting.

DB

RESOLVED further to carry forward to the next meeting.

DB

RESOLVED further that for planning applications with an objection deadline date before the next meeting, councillors will object individually in their personal capacity, if they deem it necessary.

- 4.18 To put up posters advising residents of the litter picking day

RESOLVED that no further action is required.

5. Correspondence

- 5.1 To receive feedback from resident on planning application 18/00443/FUL

NOTED feedback received from the resident.

6. Financial Matters

6.1 NOTED payments to be approved for July 2025

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
10.07.25	18-2526	TRF	Nick Dyas	Gardening/maintenance Jun – 10 hrs @£16	160.00	0.00
10.07.25	19-2526	TRF	PontyVA 925	Jun admin services	330.00	0.00
10.07.25	20-2526	D/D	PWLB	Loan Repayment Street Lights	1,104.17	0.00
					£1,594.17	£0.00

6.2 NOTED payments made for June 2025

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
12.06.25	10-2526	TRF	Thomas West	TomLyndon Darrington.org 01.10.24 to 31.07.25	165.00	0.00
12.06.25	11-2526	TRF	Nick Dyas	Gardening/maintenance May	192.00	0.00
12.06.25	12-2526	TRF	PontyVA 925	May admin services	330.00	0.00
12.06.25	13-2526	TRF	1 st Impressions	Summer baskets & beds	4,005.49	667.58
12.06.25	14-2526	TRF	Carter & Jackson	620 newsletters	123.20	0.00
12.06.25	15-2526	Debit Card	Spread Eagle	Vouchers re VE Day Celebrations	200.00	33.33
16.06.25	16-2526	TRF	Sharlston Parish Council	Loan of Smiley Sid for Feast & Fayre	100.00	0.00
29.06.25	17-2526	Debit Card	Hungry Horse	Refreshments following Litter Pick	46.65	7.77
					£5,162.34	£708.68

6.3 **NOTED** no income received during June 2025.

NOTED the bank balance at 30 June 2025 as £31,873.77.

RESOLVED to settle all July accounts with immediate effect.

6.4 To receive and approve the bank reconciliation and review spend against the budget to 31 March 2026

RESOLVED to approve the bank reconciliation to 30 June 2025 and spend against budget to 31 March 2026.

7. To consider planning applications received

7.1	<table><tr><th>CYC Reference</th><th>Address/Description</th><th>Votes</th><th>Council Decision</th></tr></table>	CYC Reference	Address/Description	Votes	Council Decision
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25/01134/FUL	Delph House, Estcourt Road – Proposed new site entrance from the public highway with amendments to landscaping	5 – Y 0 – N	No objection
25/01108/FUL	9 Thorntree Close – First floor extension over garage	5 – Y 0 – N	No objection
22/01983/S73 03	Delph House, Estcourt Road – Variation of condition 1 (approved plans) of planning application 22/01983/D7302 dated 18/11/2024 (which granted planning permission for variation of condition 2 (approved plans) of planning application 22/01983/FUL dated 27/10/2023	5 – Y 0 – N	No objection
25/01246/TPO	Kensworth Cottage, Estcourt Road – Remove 1 lateral limb from 1 Scots Pine Tree	4 – Y 0 – N	No objection (Cllr L. Thompson abstained from voting)
25/01235/FUL	Welcome Break, Great North Road – Replacement of existing detached office building with detached food-to-go building (Greggs Pod) and other associated minor site alterations for a period of two years	5 – Y 0 – N	No objection
24/01213/NM C	16 Hillcroft Close - Proposed slight height increase to the extension roof	5 – Y 0 – N	No objection (not tabled on agenda)

8. To receive information on finalised planning applications

8.1	CYC Reference	Address/Description	Wakefield Council Decision
	25/00745/TPO	1 Thorntree Close – Prune to clear branches above the highway and to adjacent building and remove deadwood from 1 Turkey Oak	Application Approved
	25/00755/FUL	The Homestead, Valley Road – Single storey rear extension	Application Approved

9. **Reports – School, Police, Gardening Club, Village Field, Newsletter**

9.1 To receive update from Village Traffic Working Group

NOTED that a follow up meeting with Wakefield Council was overdue and **RESOLVED** to provide an update at the next meeting.

RESOLVED to provide the original letter from Wakefield Council regarding the Havercroft Lane / Valley Road junction to Cllr D. Burns for escalation.

TH

9.2 To consider school report

NOTED no report provided.

9.3 To consider police report

NOTED no report provided.

9.4 To consider Gardening Club report

NOTED the Gardening Club report presented by Cllr F. Gray.

9.5 To consider Village Field report

NOTED an update provided by Cllr T. Hirst.

RESOLVED to advise the Chair of the Village Field Committee of the spare gate that had been left at the entrance to the field.

TH

9.6 To consider newsletter report

NOTED no report provided.

9.7 To consider Church report

NOTED the Church report as presented by Cllr L. Thompson.

9.8 To note Newsletter-worthy items

RESOLVED to include a list of activities in the village that Wakefield Council is responsible for, along with Wakefield Council's contact details.

TH

10. Governance matters

10.1 To review and approve any changes to the Transparency Code

RESOLVED no changes to the Transparency Code required.

10.2 To review and approve any changes to the Publication Scheme policy

RESOLVED no changes to the Publication Scheme policy required.

10.3 To review and approve any changes to the Register of Gifts & Hospitality

RESOLVED no changes to the Register of Gifts & Hospitality required.

10.4 To review and decide upon any changes to the Privacy Notices

RESOLVED no changes to the Privacy Notices required.

10.5 To review and decide upon any changes to the Complaints Procedure

RESOLVED no changes to the Complaints Procedure required.

11. Matters requested by Councillors

11.1 To receive feedback in respect of the Litter Picking Day held on 29 June 2025

NOTED that the litter picking day was successful, with 5 councillor and 9 resident volunteers, collectively picking up 19 bags of litter.

11.2 To consider and decide upon a First Aid Course

NOTED that Wilson Farms provides First Aid courses for their staff. **NOTED** further that an invitation will be extended to the Councillors to attend the next course that is held.

11.3 To receive a report in respect of the 'No supply of Dog Waste Bags' in June

NOTED that during the month in which dog waste bags were not supplied, Cllr F. Gray had picked up double the amount of dog waste than she would ordinarily pick up during her walks.

RESOLVED that Cllr B. Mayhew will investigate the possibility of fixed penalty notices and charges for residents not picking up their dog waste, and report back to Cllr D. Burns for reporting at the next meeting.

DB

11.4 To consider and decide upon the Gardening Club flower bed

NOTED that the flower bed in question was no longer being maintained by a private individual and **RESOLVED** to include this in First Impressions' maintenance contract going forward.

11.5 To note co-option application received for the councillor vacancy

RESOLVED that an extraordinary meeting will be called to consider and decide upon the co-option application received from a resident.

JJ

12. Matters for inclusion on the agenda for the next meeting

12.1 To consider and decide upon whether to re-build the plant on Valley Road (DB/FG)

12.2 To consider and decide upon the date for the next litter picking (FG)

12.3 To consider and decide upon the date for planting of the winter planters (FG)

13. Date of Next Meeting

It was **RESOLVED** that the next ordinary meeting of the Council will be held on Thursday 11 September 2025.

Meeting closed at 20h10.