

Minutes of the Ordinary Meeting of Darrington Parish Council held Thursday 11 September 2025 at DARRINGTON READING ROOMS, PHILIP'S LANE, DARRINGTON, PONTEFRACT, WF8 3BH

Present Cllr D. Burns (DB), Cllr L. Thompson (LT), Cllr F. Gray, (FG), Cllr T. Hirst (PB), Cllr P. Batty, Cllr L. Dale, Cllr K. Whalley, Cllr W. Pickup and Mrs J. Jones.

In Attendance

1 resident and Cllr B. Mayhew in attendance.

Action

1. To receive apologies and approve reasons for absence

NOTED apologies received from Cllr V. Stones, and approved reasons thereto.

2. Declarations of Interest

2.1 To note any declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

None received.

2.2 To receive, consider and decide upon any applications for dispensation

None received.

3. Minutes of Previous Meeting

To confirm the minutes of the ordinary meeting of Darrington Parish Council held on 10 July 2025

RESOLVED to confirm the minutes of the ordinary meeting of the Council held on 10 July 2025 as a true and correct record.

4. Minutes of Extraordinary Meeting

RESOLVED to confirm the minutes of the extraordinary meeting of the Council held on 18 July 2025 as a true and correct record.

5. To receive information on the following ongoing issues

5.1 To implement the gov.uk domain and website with Active Council

NOTED that this was in progress and **RESOLVED** to carry forward to the next meeting.

JJ

5.2 To follow up on the Service Level Agreement sent to First Impressions

RESOLVED that no further action is required.

- 5.3 To request that First Impressions moves the hanging baskets to the correct lamp posts
RESOLVED that no further action is required.
- 5.4 To provide an update in respect of the footpath running from North Lodge Lane to Stapleton, including taking photos of the footpaths
NOTED an update in respect of the footpaths and **RESOLVED** to provide a further update at the next meeting. **DB**
- 5.5 To create a new flower bed in the verge of Valley Road and to move the bench further along the verge and face it towards the field and not the road
RESOLVED to carry forward to the next meeting. **PB**
- 5.6 To place a poster on the notice boards advising the intention of the SID and calling for additional volunteers
RESOLVED that no further action is required.
- 5.7 To produce stickers to place on vehicles blocking pavement access, advising the vehicle owners that they cannot park on the pavement
RESOLVED to share the draft wording for the stickers. **DB**
- 5.8 To clear the remaining rubble where the planter on Valley Road was situated
RESOLVED to carry forward to the next meeting. **PB**
- 5.9 To create an auto-response for Councillors, advising of the responsibilities of Wakefield Council and providing the relevant contact details
RESOLVED to create an email auto-response with Wakefield Council's contact and website details. **JJ**
- RESOLVED** further to create a flyer for the notice boards, with the information provided by Cllr T. Hirst. **JJ**
- 5.10 To provide Cllr D. Burns with the link to the Active Council maintenance contract, for signature and return to the service provider
RESOLVED that no further action is required.
- 5.11 To explore whether other parish councils also review each planning application with a view to objective or not objecting

RESOLVED that no further action is required.

- 5.12 To consider and decide upon who will take on the responsibility of reviewing and providing recommendations on planning applications

RESOLVED that no further action is required.

- 5.13 To provide the original letter from Wakefield Council regarding the Havercroft Lane / Valley Road junction to Cllr D. Burns for escalation

NOTED an update in this respect and **RESOLVED** to carry forward to the next meeting.

DB

- 5.14 To advise the Chair of the Village Field Committee of the spare gate that had been left at the entrance to the field

RESOLVED that no further action is required.

- 5.15 To include a list of activities in the village that Wakefield Council is responsible for, along with Wakefield Council's contact details for the newsletter

RESOLVED that no further action is required.

- 5.16 To report back to the council on Cllr B. Mayhew's feedback regarding the possibility of fixed penalty notices and charges for residents not picking up their dog waste

RESOLVED that no further action is required.

- 5.17 To call an extraordinary meeting to consider and decide upon the co-option application received from a resident

RESOLVED that no further action is required.

6. Correspondence

- 6.1 Ferrybridge Next Generation Power Station

NOTED correspondence and **RESOLVED** that no further action is required.

7. Financial Matters

- 7.1 **NOTED** payments to be approved for September 2025

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
11.09.25	26-2526	TRF	Nick Dyas	Gardening/maintenance Aug – 6 hrs @£16	96.00	0.00
11.09.25	27-2526	TRF	PontyVA 925	Aug admin services	330.00	0.00
					£426.00	£0.00

7.2 **NOTED** payments to be retrospectively approved for August 2025

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
14.08.25	23-2526	TRF	Nick Dyas	Gardening/maintenance Jul – 8 hrs @£16 p/h	128.00	0.00
14.08.25	24-2526	TRF	PontyVA 925	Jul admin services	330.00	0.00
14.08.25	25-2526	Card 35	Wm Morrison	Cakes for VJ Day Service 17.08.25	27.60	0.00
					£1,594.17	£0.00

7.3 **NOTED** payments made for July 2025

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
10.07.25	18-2526	TRF	Nick Dyas	Gardening/maintenance Jun – 10 hrs @£16	160.00	0.00
10.07.25	19-2526	TRF	PontyVA 925	Jun admin services	330.00	0.00
10.07.25	20-2526	D/D	PWLB	Loan Repayment Street Lights	1,104.17	0.00
10.07.25	21-2527	TRF	WDC	Grounds Maintenance	1,300.01	216.67
10.07.25	22-2527	TRF	JRB Enterprises	Dog waste bags x 10 pack (8,000 bags)	297.60	49.60
					£1,594.17	£0.00

7.4 **NOTED** income of £152.61 received during July & August 2025.

NOTED the bank balance at 31 August 2025 as £28,348.30.

RESOLVED to retrospectively approve all August accounts and to settle all September accounts with immediate effect.

7.5 **To receive and approve the bank reconciliation and review spend against the budget to 31 March 2026**

RESOLVED to approve the bank reconciliation to 31 August 2025 and spend against budget to 31 March 2026.

8. **To consider planning applications received**

8.1

CYC Reference	Address/Description	Votes	Council Decision
25/01203/FUL	7 Beech Crescent – First floor extension over single storey to rear, dormer to rear	8 – Y 0 – N	No objection
24/01213/NM C	16 Hillcroft Close - Proposed slight height increase to the extension roof	8 – Y 0 – N	No objection
25/01430/FUL	7 Valley Road - Single storey extension to side with new steps and composite cladding to front	8 – Y 0 – N	No objection

25/01508/TPO	4 Ash Grove – Fell 1 Elm Tree	8 – Y 0 – N	No objection
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9. To receive information on finalised planning applications

9.1	CYC Reference	Address/Description	Wakefield Council Decision
	25/00753/FUL	Site Office, West Park Homes, Great North Road - Erection of an extension to the existing site office	Application Approved
	25/01019/TPO	1 Thorntree Close - T1 Turkey Oak - Fell tree	Application Refused
	25/01134/FUL	Delph House, Estcourt Road - Proposed new site entrance from the public highway with amendments to landscaping	Application Approved
	25/01246/TPO	Kensworth Cottage, Estcourt Road - Remove 1 lateral limb from 1 Scots Pine Tree	Application Refused
	24/01213/NMC	16 Hillcroft Close - Proposed slight height increase to the extension roof	Application Approved
	25/01108/FUL	9 Thorntree Close - First floor extension over garage	Application Approved

10. **Reports – School, Police, Gardening Club, Village Field, Newsletter**

10.1 To receive update from Village Traffic Working Group

NOTED that a follow up meeting with Wakefield Council was still being awaited and **RESOLVED** to provide an update at the next meeting.

10.2 To consider school report

NOTED an update and that the Council will engage with the PTFA going forward.

10.3 To consider police report

NOTED no report provided.

10.4 To consider Gardening Club report

NOTED the Gardening Club report presented by Cllr L. Thompson.

10.5 To consider Village Field report

NOTED an update provided by Cllr L. Dale.

10.6 To consider newsletter report

NOTED that the next newsletter is due in October.

RESOLVED to liaise with Cllr V. Stones to determine if she wants to continue doing the newsletter.

KW

10.7 To consider Church report

NOTED the Church report as presented by Cllr L. Thompson.

10.8 To note Newsletter-worthy items

RESOLVED to include the following in the next newsletter: Wakefield Council's contact details, an article from Cllr P. Batty, information regarding the bonfire event, and an article regarding ongoing issues with parking on the pavements.

11. Governance matters

11.1 To consider and decide upon the appointment of an interim Proper Officer

RESOLVED that Mrs J. Jones be appointed as the interim Proper Officer, until such time as Cllr V. Stones returns to active duty.

RESOLVED further to send the updated notice of meeting template to Cllr L. Thompson and Cllr T. Hirst.

JJ

12. Matters requested by Councillors

12.1 To consider and decide upon whether to re-build the plant on Valley Road

RESOLVED to carry forward to the next meeting.

DB

12.2 To consider and decide upon the date for the next litter picking

RESOLVED that the next litter picking date is 16 November 2025.

FG

12.3 To consider and decide upon the date for planting of the winter planters

RESOLVED that the planting of the winter planters will take place on 28 September 2025.

FG

RESOLVED further to approve spend of up to £250 for the flowers for the planters.

12.4 To consider and decide upon requesting that Highways England provides 2 additional defibrillators for Darrington, as well as a donation for their upkeep

RESOLVED to engage with Highways England and the British Heart Foundation to determine the options available to the Council in this respect.

TH

12.5 To consider and decide upon a replacement supplier for the winter Christmas trees and 2026 summer planters & baskets

NOTED an update from Cllr F. Gray and **RESOLVED** to provide an update at the next meeting.

FG

12.6 To consider and decide upon a gift for the internal auditor

RESOLVED to approve a gift voucher to the value of £100 as a thank you to the internal auditor.

13. Matters for inclusion on the agenda for the next meeting

- 13.1 To consider and decide upon whether to keep the flags on the flagpoles or take them down (PB)
- 13.2 To consider and decide upon whether to continue with the Smiley SID (DB)
- 13.3 To consider and decide upon who will be looking after the keys and the Reading Room bookings whilst Cllr V. Stones is off (LT)
- 13.4 To consider and decide upon whether Cllr V. Stones is to continue to check the defibrillator and to confirm what the number is (KW)
- 13.5 To consider and decide upon asking Highways England to arrange a litter pick on the side of the A1 once the A1 roadworks have come to end (PB)

14. Date of Next Meeting

It was **RESOLVED** that the next ordinary meeting of the Council will be held on Thursday 9 October 2025.

Meeting closed at 20h34.