

Minutes of the ordinary meeting of Darrington Parish Council  
Meeting held Thursday 12 January 2023 at DARRINGTON READING  
ROOMS, PHILIP'S LANE, DARRINGTON,  
PONTEFRACT, WF8 3BH

**Present** Cllr L. Thompson (Chair) (LT), Cllr J. Cox, Cllr F. Gray (FG), Cllr V. Stones (VS), Cllr M. Whiteley (MW), Cllr P. Batty (PB), Cllr S. Morgan (SM), Cllr T. Hirst (TH)

**In Attendance**

Cllr D. Jones, Cllr T. Hames and 1 resident were in attendance.

**Action**

**1. Apologies**

To note apologies and approve reasons for absence

Apologies received from Cllr G. Ayre, Cllr R. Finn (RF) and Mrs J. Jones.

**2. Declarations of Interest**

2.1 To note any declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

None received.

2.2 To receive, consider and decide upon any applications for dispensation

None received.

**3. Minutes of Previous Meeting**

To confirm the minutes of the ordinary meeting of Darrington Parish Council held on 8 December 2022

**RESOLVED** to approve said minutes as a true and accurate record of the ordinary meeting held on 8 December 2022.

**4. To receive information on the following ongoing issues**

4.1 To provide feedback on the village walk-around to identify all areas that should be cut regularly

**RESOLVED** to carry forward to the next meeting.

4.2 To offer support or assistance to the church in respect of repairing the flagpole on the church

**RESOLVED** to carry forward to the next meeting.

- 4.3 To implement the approved standard autoreply on all Parish Council mailboxes  
**RESOLVED** to carry forward to the next meeting.
- 4.4 To update the Council on the fixing of the lighting at the Reading Room stairs  
**RESOLVED** that no further action is required.
- 4.5 To investigate and finalise the date and venue for the “History of the Village” event  
**RESOLVED** to carry forward to the next meeting.
- 4.6 To prepare a document in respect of burial grounds in-and-around Darrington  
**RESOLVED** to publish in the next newsletter and on the Parish Council website. **VS/JJ**
- 4.7 To follow up with Cllr T. Hames in respect of his communications with Wakefield Council on Wentbridge  
**NOTED** feedback received from Cllr J. Cox in respect of Wakefield Council’s response to the decisions made regarding the Community Governance Review.
- NOTED** further the evidence provided by Cllr J. Cox of Wakefield Council’s failure to follow due process in respect of the Community Governance Review and proposed changes to parish boundaries.
- RESOLVED** to approve the organisation of a public meeting to afford Wentbridge residents the opportunity to become more informed of the implications of the outcome of the Community Governance Review as well as voice any concerns that they may have in this respect. **JC/  
MW**
- RESOLVED** to notify Wentbridge residents of the public meeting by way of preparation and distribution of leaflets to all Wentbridge residences. **JC/  
MW**
- RESOLVED** further to make formal written representation via email to relevant stakeholders at Wakefield Council, as well as to publish such representation as an open letter on the Parish Council website. **JC/LT/  
JJ**
- 4.8 To notify YLCA of the Council’s consent to use photographs  
**RESOLVED** that no further action is required.

4.9 To extend an invitation to the Village Field Committee to present their field plans to the Parish Council

**NOTED** that the Village Field Committee will present at the February meeting.

4.10 To forward the fireworks complaint to the Village Field Committee

**RESOLVED** that no further action is required.

4.11 To respond to the fireworks complainant

**RESOLVED** that no further action is required.

4.12 To provide feedback on the repair of the village notice boards

**RESOLVED** to carry forward to the next meeting.

TH

## 5. Correspondence

5.1 Government Platinum Jubilee Village Halls Fund

**NOTED** that Darrington Parish Council does not meet the eligibility requirements for this Fund.

**RESOLVED** that no further action is required.

## 6 Financial Matters

6.1 **NOTED** payments to be approved for January 2023

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
12.01.23	46-2223	TFR	YLCA	Whole Council Training	£320.00	£0.00
12.01.23	47-2223	TFR	PontyVA 925	Admin Duties December	£300.00	£0.00
12.01.23	48-2223	Direct Debit	Public Works Loan Board	Loan payment	£1,104.17	£0.00
				<b>TOTAL</b>	<b>£1,724.17</b>	<b>£0.00</b>

6.2 **NOTED** payments made for December 2022

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
			Carter &			
08.12.22	40-2223	TFR	Jackson	Autumn Newsletters	£103.85	£0.00
08.12.22	41-2223	TFR	PontyVA 925	Admin Duties November	£300.00	£0.00
08.12.22	42-2223	TFR	N Dyas	Gardening/Maintenance November	£80.00	£0.00
08.12.22	43-2223	TFR	V Stones	Reimb. Refreshments - Christmas Tree	£21.04	£3.51
08.12.22	44-2223	TFR	V Stones	Reimb. Brotherhood Christmas Tree	£29.98	£5.00
08.12.22	45-2223	TFR	F Gray	Reimb. Next Voucher - Scott Davis	£100.00	£16.67
				<b>TOTAL</b>	<b>£634.87</b>	<b>£25.18</b>

**NOTED** no income received during December 2022 and closing balance on 31 December 2022 of £22,612.17.

**RESOLVED** to settle all above accounts with immediate effect.

6.3 **RESOLVED** to approve the bank reconciliation statement to 31 December 2022 and forecast to the end of the financial year of £17,790.52.

6.4 **NOTED** that the total value of the precept will reduce due to the anticipated loss of Wentbridge in the coming months.

**RESOLVED** to approve a 15% increase in the precept demand for the period 2023/24.

**7. To consider planning applications received**

	CYC Reference	Address/Description	Darrington Parish Council Decision
7.1	22/02428/FUL	Hawthorne Cottage, Estcourt Road – Proposed first floor extension above existing garage to create a 1.5 storey extension to side	No objection

**8. To receive information on finalised planning applications**

The Council noted decisions reached by Wakefield Council on the following applications:

	CYC Reference	Address/Description	Wakefield Decision
8.1	22/02219/TPO	20 Beech Crescent – T1-Oak: Crown Clean and Remove Deadwood	Refused with alternative works given

**9. Reports – School, Police, Gardening Club, Village Field, Newsletter**

9.1 To consider school report

**NOTED** the school report as provided by Cllr S. Morgan.

9.2 To consider police report

**NOTED** no police report for the month, but that Cllr V. Stones would attempt to assist Cllr R. Finn in obtaining monthly statistics from her former contact person.

**VS**

9.3 To consider Gardening Club report

**NOTED** the Gardening Club report as provided by Cllr L. Thompson.

9.4 To consider Village Field report

**NOTED** the Village Field Committee report as provided by Cllr V. Stones.

9.5 To consider newsletter report

**NOTED** that the next newsletter is due to be distributed during the middle of April 2023.

9.6 To consider Church report

**NOTED** nothing to report.

**10. Governance matters**

10.1 To consider and approve a Section 137 policy

**RESOLVED** to adopt the proposed Section 137 policy subject to inclusion of the requisite insurance clause, and to publish same on the Parish Council website. **VS/JJ**

10.2 To consider and decide upon recommendations proposed by the Internal Auditor

**NOTED** the recommendations as detailed in the Internal Audit report.

**RESOLVED** to engage with the required Councillors in respect of the outstanding items and to engage with former councillor Andy Tagger in respect of identified air crash anniversary CD's. **JJ/TH/FG**

10.3 To consider and adopt a Transparency Policy

**RESOLVED** to adopt the proposed Transparency Policy and to publish same on the Parish Council website. **JJ**

10.4 To consider and approve a Policy Review Schedule noting the review dates of Council policies

**RESOLVED** to approve the Policy Review Schedule and to publish same on the Parish Council website **JJ**

10.5 To approve the appointment of an internal auditor to undertake the year-end audit for 2022/23

**RESOLVED** to approve the appointment of the same internal auditor as was used for the previous audit. **FG**

**11. Matters requested by Councillors**

11.1 To receive feedback on the Wakefield Local Governance Review and to consider and decide upon scheduling a public meeting for Wentbridge residents

**RESOLVED** that this matter had been discussed in finality under agenda item 4.7 and that no further action is required.

11.2 To receive an update on Community Infrastructure Levy payments

**NOTED** an update received from Cllr M. Whiteley in respect of Community Infrastructure Levy payments and that there are no outstanding payments due to Darrington Parish Council.

**RESOLVED** that Cllr V. Stones will continue to be responsible for engaging with Wakefield Council in respect of Community Infrastructure Levies.

**12. Matters for inclusion on the agenda for the next meeting**

**RESOLVED** to include the following items on the following month's agenda:

- 12.1 To review the Council Asset Register
- 12.2 To consider and adopt an Equal Opportunities Policy
- 12.3 To consider and adopt a Risk Assessment Policy
- 12.4 To consider and adopt a Disbursement Policy and Agreement
- 12.5 To consider and adopt a Gift Register
- 12.6 To consider and decide upon additional training requirements for the Parish Council
- 12.7 To consider and decide upon updating of Christmas lights for the village

**13. Date of Next Meeting**

It was **RESOLVED** that the next ordinary meeting of Darrington Parish Council would be Thursday 9 February 2023 at 7pm at Darrington Reading Rooms.

**Meeting closed at 20h47.**