

# Minutes of the Ordinary Meeting of Darrington Parish Council held Thursday 9 April 2026 at DARRINGTON READING ROOMS, PHILIP'S LANE, DARRINGTON, PONTEFRACT, WF8 3BH

**Present:** Cllr D. Burns (DB), Cllr F. Gray (FG), Cllr T. Hirst (TH), Cllr L. Dale (LD), Cllr K. Whalley (KW), Cllr W. Pickup (WP) and Mrs J. Jones.

## **In Attendance**

Cllr B. Mayhew in attendance.

## **Action**

**1. To receive apologies and approve reasons for absence**

**NOTED** apologies received from Cllr L. Thompson and Cllr P. Batty and approved reasons thereto.

**2. To consider and decide upon any co-option applications received**

**RESOLVED** to create invitations to join the Council and place these on the notice boards.

**JJ**

**3. **Declarations of Interest****

**3.1 To note any declarations of interest not already declared under members Code of Conduct or members Register of Disclosable Pecuniary Interests**

None received.

**3.2 To receive, consider and decide upon any applications for dispensation**

None received.

**4. **Minutes of Previous Meeting****

To confirm the minutes of the ordinary meeting of Darrington Parish Council held on 12 February 2026

**RESOLVED** to confirm the minutes of the ordinary meeting of the Council held on 12 February 2026 as a true and correct record.

**5. **To receive information on the following ongoing issues****

**5.1 To consider and decide upon any co-option applications received**

Action noted under item 2 above.

**5.2 To provide an update in respect of the footpath running from North Lodge Lane to Stapleton**

**RESOLVED** that no further action is required.

- 5.3 To move the bench further along the verge and face it towards the field and not the road  
**RESOLVED** to carry forward to the next meeting. **PB**
- 5.4 To provisionally book the date for the “talent” event with Darrington Golf Club  
**NOTED** the date booked for 10<sup>th</sup> October 2025.
- 5.5 To send the list of currently available newsletters for Cllr K. Whalley and to search for the remaining outstanding newsletters  
**RESOLVED** to send the digital version of the January 2026 newsletter to Mrs Jones for publishing on the website. **KW/JJ**
- RESOLVED** to publish the historic newsletters on the website. **JJ**
- 5.6 To explore the re-decorating of the telephone box with the resident that assists in general maintenance tasks around the village  
**RESOLVED** to approve up to £350 for the cost of re-decorating the telephone box and to arrange for the work to be done accordingly. **TH**
- 5.7 To engage further in respect of a complaint submitted by a parish resident concerning a Parish Councillor  
**RESOLVED** that no further action is required.
- 5.8 To request that the notice boards are repaired  
**RESOLVED** to carry forward to the next meeting. **LT**
- 5.9 To place the poster for the scarecrow competition on Facebook, notice boards and the website  
**RESOLVED** to place on noticeboards, and social media from May onwards **WP/JJ**
- 5.10 To place notices on social media, notice boards and the website for both the litter pick and the defibrillator training  
**RESOLVED** to place the notices as necessary. **JJ/TH**

## 6. Correspondence

None.

## 7. Financial Matters

7.1 **NOTED** payments to be approved for April 2026

| Date Approved | Item    | Payment Method | Payee                   | Reason   | Amount          | VAT           |
|---------------|---------|----------------|-------------------------|--|-----------------|---------------|
| 09.04.26      | 01-2627 | TRF            | WJP Software Ltd        | Annual Support Active Council .gov.uk & emails   | 702.00          | 117.00        |
| 09.04.26      | 02-2627 | TRF            | N. Dyas                 | Gardening & Maintenance March - 13hrs @ £16ph    | 208.00          | 0.00          |
| 09.04.26      | 03-2627 | TRF            | PontyVA 925             | March Admin services                             | 330.00          | 0.00          |
| 09.04.26      | 04-2627 | TRF            | PCC D'ton with W'bridge | Hire of Reading rooms 11 x £16 1.4.25 to 31.3.26 | 176.00          | 0.00          |
| 09.04.26      | 05-2627 | TRF            | PCC D'ton with W'bridge | Maintnce Church Clock 1.4.25 to 31.3.26 52 x £2  | 104.00          | 0.00          |
|               |         |                |                         |  | <b>1,520.00</b> | <b>117.00</b> |

7.2 **NOTED** payments made in March 2026

| Date Approved | Item    | Payment Method | Payee                    | Reason                                       | Amount          | VAT          |
|---------------|---------|----------------|--------------------------|--|-----------------|--------------|
| 12.03.26      | 53-2526 | TRF            | PontyVA 925              | Feb Admin services                           | 330.00          | 0.00         |
| 12.03.26      | 54-2526 | TRF            | Pontefract Civic Society | Annual Donation to Pontefract Defib Scheme   | 20.00           | 0.00         |
| 12.03.26      | 55-2526 | TRF            | P. Cook                  | Replacement Defib for Telephone box          | 668.00          | 0.00         |
| 12.03.26      | 56-2526 | TRF            | Carter Jackson           | Feb Newsletters x 630                        | 129.45          | 0.00         |
| 12.03.26      | 57-2526 | Card 31        | JRB Enterprises          | Dog Waste Bags x 10 packs                    | 297.60          | 49.60        |
| 12.03.26      | 58-2526 | TRF            | P. Batty                 | Whisky for Brotherhood – Christmas Thank you | 32.39           | 5.40         |
| 12.03.26      | 59-2526 | TRF            | F. Gray                  | 2x Yellow Cartridges – flyer printing        | 43.79           | 7.31         |
|               |         |                |                          |  | <b>1,521.23</b> | <b>62.31</b> |

7.3 **NOTED** no income received in March 2026

7.4 **To receive and approve the bank reconciliation and review spend against the budget to 31 March 2026**

**RESOLVED** to approve the bank reconciliation to 28 February 2026 and spend against budget to 31 March 2026.

**NOTED** further the final bank balance at 31 March 2026 as £22,276.20 relative to original forecast of £22,860.79.

8. **To consider planning applications received**

| 8.1 | CYC Reference                 | Address/Description   | Council Vote      | Parish Council Decision |
|-----|-------------------------------|---|-------------------|-------------------------|
|     | <a href="#">24/01830/S730</a> | 12 Hillcroft Close - Variation of Condition 2 (Plans) of planning permission 24/01830/FUL, dated 11/12/2024 (which granted permission for the demolition of existing detached garage. | 6 for / 0 against | No objection            |

9. **To receive information on finalised planning applications**

| 9.1 | CYC Reference                | Address/Description                             | Wakefield Council Decision |
|-----|------------------------------|---|----------------------------|
|     | <a href="#">26/00048/TPO</a> | Kensworth Cottage, Estcourt Road – Fell T1 Pine | Application Refused        |

10. **Reports**

10.1 To receive update from Village Traffic Working Group

**NOTED** no update from Wakefield Council and received the list of planned, but not yet scheduled, roadworks for the village.

10.2 To consider school report

**NOTED** no update since the last meeting.

**RESOLVED** to re-send the school newsletter to councillors.

**LD**

**RESOLVED** further to request that the school advertises the Scarecrow Competition in their newsletter.

**LD**

10.3 To consider Gardening Club report

**NOTED** the Gardening Club report presented by Cllr F. Gray.

10.4 To consider Village Field report

**NOTED** a report provided by the Village Field Trust Chair.

10.5 To consider newsletter report

**NOTED** that the next newsletter will be published in July 2026.

10.6 To consider Church report

**NOTED** no update since the last meeting.

10.7 To note Newsletter-worthy items

**RESOLVED** to include the following items in the next newsletter:

- Councillor vacancy
- Talent evening
- 'Thank you' section
- Results of Scarecrow Competition
- Update on Feast & Fayre

- Update on defibrillators in the village

10.8 Defibrillator usage

**NOTED** no usage since the previous meeting and that the new defibrillator has now been installed.

**11. Governance matters**

11.1 To consider and decide upon any changes to the wording in the Code of Conduct

**RESOLVED** to carry forward to the next meeting.

**JJ**

11.2 To review and approve any changes to the Risk Management Policy

**NOTED** no changes to the Risk Management Policy.

11.3 To consider and review completed risk assessments

**NOTED** completed risk assessments.

**RESOLVED** to share the risk assessments with the Council and save to GoogleDrive.

**TH/JJ**

11.4 To consider and approve any changes to the Document Retention Policy

**NOTED** no changes to the Document Retention Policy.

11.5 To consider and approve any changes to the Website and Social Media Policy

**NOTED** no changes to the Website and Social Media Policy.

**12. Matters requested by Councillors**

None.

**13. Matters for inclusion on the agenda for the next meeting**

13.1 To consider and decide upon planning for the Feast & Fayre stall

13.2 To consider and decide upon planning for the Scarecrow Competition

**14. Date of Next Meeting**

It was **RESOLVED** that the next ordinary meeting of the Council will be held on Thursday 14 June 2026.

**Meeting closed at 19h53.**