

Minutes of the Ordinary Meeting of Darrington Parish Council held Thursday 14 November 2024 at DARRINGTON READING ROOMS, PHILIP'S LANE, DARRINGTON, PONTEFRACT, WF8 3BH

Present Cllr L. Thompson (LT), Cllr J. Cox (JC), Cllr F. Gray (FG), Cllr V. Stones (VS), Cllr D. Burns (DB), Cllr T. Hirst and Cllr P. Batty.

In Attendance

Cllr B. Mayhew in attendance.

Action

1. Apologies

To note apologies and approve reasons for absence

NOTED apologies received from Cllr L. Dale, Cllr K. Whalley and Ms J. Jones and approved reasons thereto.

2. Declarations of Interest

2.1 To note any declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

None received.

2.2 To receive, consider and decide upon any applications for dispensation

None received.

3. Minutes of Previous Meeting

To confirm the minutes of the ordinary meeting of Darrington Parish Council held on 10 October 2024

RESOLVED to approve said minutes as a true and accurate record of the ordinary meeting held on 10 October 2024.

4. To receive information on the following ongoing issues

4.1 To provide an update on the installation of the benches

NOTED an update in respect of the planned date of the installation and **RESOLVED** to carry forward to the next meeting.

PB

4.2 To continue to engage with Wakefield Council through the working party and to provide an update at the next meeting

RECEIVED an update in respect of the Council's previous meeting with Wakefield Council regarding ongoing speeding and traffic issues in the village as well as proposed enforcement initiatives.

NOTED that new signage will be implemented in the village, including painted speed limits on the road. **NOTED** further that there is a possibility of sharing Smiley Sids with Sharlston Parish.

NOTED that feedback will be received at the next meeting and **RESOLVED** to retain on the agenda until completion of the project. JC/DB/PB

4.3 To implement the gov.uk domain and website with Active Council

RESOLVED to retain on the agenda until completion of the project.

JJ

4.4 To establish a working group to support the provision of website content

RESOLVED to retain on the agenda until completion of the project.

JJ

4.5 To implement the basic email solution with Active Council

NOTED the revised quote and email solution as proposed by Active Council and **RESOLVED** to approve subject to clarification as to whether the email is web or desktop-based, as well as whether it is on a push-notification basis.

JJ

RESOLVED to retain on the agenda until completion of the project.

JJ

4.6 To request First Impressions to implement a Service Level Agreement between itself and the Council

NOTED that First Impressions is comfortable with putting a Service Level Agreement in place and has agreed that the Council will provide its draft Agreement for review and comment.

JJ

4.7 To confirm the order of 19 Christmas trees to First Impressions

RESOLVED that no further action is required.

4.8 To further explore whether to request that a Definitive Map Modification Order (DMMO) is raised for the footpath running from North Lodge Lane to Stapleton

NOTED an update from Cllr D. Burns as well as the procedural requirements to obtaining a Definitive Map Modification Order.

RESOLVED that Cllr D. Burns will engage with Stapleton and Kirk Smeaton Parish Councils in this respect and will provide feedback at the next meeting.

DB

- 4.9 To further explore whether there is any interest in identifying opportunities to create/develop additional footpaths within Darrington
NOTED footpaths that previously existed, but were no longer in place, and **RESOLVED** to investigate and provide feedback at the next meeting. **DB**
- 4.10 To request an invoice from the Church for the contribution of £500 towards the cost of maintenance of the church clock
RESOLVED that no further action is required.
- 4.11 To include a “speeding in the village” update flyer with the next newsletter
RESOLVED that no further action is required.
- 4.12 To liaise with the School Head, as well as Sophie Morgan, in respect of the Tithe Barn Christmas Carols
NOTED that all is in order and **RESOLVED** to provide feedback at the next meeting. **LT**
- 4.13 To determine who is in possession of the Christmas lights used in the Tithe Barn
RESOLVED to put a notice up during the Christmas carols for donations. **VS**
- 4.14 To implement a “Role of a Parish Council on Planning Matters” document
RESOLVED that no further action is required.
- 4.15 To plant the winter planters
RESOLVED that no further action is required.
- 4.16 To distribute resident queries and planning applications as received into the clerk inbox, to the Council
RESOLVED that no further action is required.
- 4.17 To include an additional column in the planning register referencing “voted for or against” for each application
RESOLVED that no further action is required.
- 4.18 To engage with Cllr P. Batty to determine if he is able to source additional wood chippings
NOTED that Cllr P. Batty has been able to source additional wood chippings and **RESOLVED** that no further action is required.

5. Correspondence

5.1 Update on A1 Wentbridge Viaduct and Wentedge Road Bridge

NOTED the update received and **RESOLVED** that no further action is required.

5.2 Resident complaint in respect of mess on old A1 Road

NOTED the complaint received and that this was being dealt with by Wilson Farm.

5.3 Section 137 request from Darrington Ladies Group

RECEIVED a request from Darrington Ladies Group and **RESOLVED** to approve a Section 137 donation of £150 towards the event.

JJ

5.4 First Impressions – Hanging Baskets 2025

NOTED the proposed 7% increase per unit for the Summer Hanging Baskets for 2025 and **RESOLVED** to query the number of baskets per lamp post.

VS

RESOLVED further to check with Wakefield Council if the lamp posts need to be re-tested for 2025.

JC

RESOLVED to request a meeting with National Highways to discuss opportunities for them to provide community support across various areas of the village.

TH

6. Financial Matters

6.1 **NOTED** payments to be approved for November 2024

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
14.11.24	36-2425	TRF	PCC D'ton with W'bridge	Repairs to village clock	£500.00	£0.00
14.11.24	37-2425	TRF	Carter Jackson	630 x October Newsletters	£113.20	£0.00
14.11.24	38-2425	TRF	Linda Thompson	Re-imburse for 2 x RBL wreaths	£40.00	£0.00
14.11.24	39-2425	TRF	Amanda Brundell	Pansies & Phormiums for winter planters	£232.00	£0.00
14.11.24	40-2425	TRF	Nick Dyas	Gardening maintenance Oct 14hrs @ £16 p/h	£224.00	£0.00
14.11.24	41-2425	TRF	Nick Dyas	Re-imburse – Cement for planters B&Q	£19.00	£3.17
14.11.24	42-2425	TRF	PontyVA 925	Social Media, Website, Residents - Oct	£330.00	£0.00
					£1,458.20	£3.17

6.2 **NOTED** payments made for October 2024

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
10.10.24	32-2425	TRF	Nick Dyas	Gardening maintenance Sep 11hrs @ £16 p/h	£176.00	£0.00
10.10.24	33-2425	TRF	Nick Dyas	Re-imburse – Cement for planters B&Q	£18.00	£3.00
10.10.24	34-2425	TRF	PontyVA 925	Social Media, Website, Residents - Sep	£330.00	£0.00
10.10.24	35-2425	Card 31	Scott Davis	Gift card – Thank you Internal Auditor	£100.00	£16.67
					£624.00	£19.67

NOTED income of £1.16 received during October 2024.

NOTED the bank balance at 31 October 2024 as £24,819.60.

RESOLVED to settle all October accounts with immediate effect.

6.4 To receive and approve the bank reconciliation and review spend against the budget to 31 March 2025

RESOLVED to approve the bank reconciliation to 31 March 2025.

6.5 To consider and decide upon proposed increase to precept demand for 2025/26 financial year

NOTED the proposed budget for 2025/26 and **RESOLVED** to approve an increase of 5% on the current budget.

7. To consider planning applications received

7.1	CYC Reference	Address/Description	Council Decision
	24/01582/FUL	West Park Homes, Great North Road – Extension of existing touring caravan park to accommodate an additional 5 caravans	N/A - Application Withdrawn
	24/01830/FUL	12 Hillcroft Close – Demolition of existing detached garage. Proposed detached garage and single storey side/front extension to bungalow	No objection
	21/00941/NMC	3 Mill Hill Close - Non-material amendment to approved application 21/00941/FUL	No objection

8. To receive information on finalised planning applications

8.1	CYC Reference	Address/Description	Wakefield Council Decision
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24/01360/TPO	4 Ash Grove – Fell 1 Elm Tree	Application Refused
24/01462/TPO	24 Beech Crescent - Fell 1 Ash and 1 Sycamore (T24 and T26 of TPO-ORDC1/1969)	Application Refused

9. Reports – School, Police, Gardening Club, Village Field, Newsletter

9.1 To consider school report

NOTED no school report presented for the meeting.

9.2 To consider police report

NOTED no police report presented for the meeting.

9.3 To consider Gardening Club report

NOTED the Gardening Club report as presented by Cllr F. Gray.

9.4 To consider Village Field report

NOTED the Village Field report as presented by Cllr V. Stones.

9.5 To consider newsletter report

NOTED that the newsletter has been distributed.

9.6 To consider Church report

NOTED no Church report presented for the meeting.

9.7 To consider YLCA branch meeting report

NOTED the YLCA branch meeting report as presented by Cllr L. Thompson.

9.8 To note Newsletter-worthy items

RESOLVED to include 2 additional items in the next newsletter, including a paragraph about the success of the Bonfire Night and the Parish Council's efforts to establish more footpaths in the village. **LT/DB**

10. Governance matters

10.1 To review and approve any changes to the Co-Option Policy

NOTED no changes to the Policy and **RESOLVED** no further action is required.

RESOLVED to update the policy with the parish council logo.

JJ

10.2 To review and approve any changes to the Planning Register

NOTED no changes to the Register and **RESOLVED** no further action is required.

11. Matters requested by Councillors

11.1 To consider and decide upon the audio recording of future meetings for council circulation

RESOLVED to carry forward to the next meeting.

DB

11.2 To retrospectively approve the purchase and placement of Royal British Legion wreaths

RESOLVED to retrospectively approve the purchase and placement of 2 Royal British Legion wreaths.

11.3 To consider and decide upon a request from the “Santa in Darrington” group to borrow the lanterns from the Parish Council for use on the Santa trailer

RESOLVED to approve the lending of the lanterns by the “Santa in Darrington” group.

11.4 To note and decide upon the missing grit bin on Marlpit Lane

RESOLVED that the missing grit bin on Marlpit Lane have been returned and that no further action is required.

11.5 To note feedback in respect of the A1 Service Station Upgrade Planning Application

NOTED feedback in respect of the planning application and **RESOLVED** to retrospectively approve the objection of the planning objection.

12. Matters for inclusion on the agenda for the next meeting

12.1 To request Nick Dyas’ split in time between Council-related and Church-related activity (VS)

13. Date of Next Meeting

It was **RESOLVED** that the next ordinary meeting of Darrington Parish Council will be held on Thursday 12 December 2024 at 7pm at Darrington Reading Rooms.

Meeting closed at 20h35.