

# Minutes of the Ordinary Meeting of Darrington Parish Council held Thursday 12 December 2024 at DARRINGTON READING ROOMS, PHILIP'S LANE, DARRINGTON, PONTEFRACT, WF8 3BH

**Present** Cllr L. Thompson (LT), Cllr V. Stones (VS), Cllr T. Hirst (TH), Cllr K. Whalley (KW), Cllr P. Batty (PB), Cllr L. Dale and Mrs J. Jones (JJ).

## **In Attendance**

Cllr B. Mayhew and 1 resident in attendance.

## **Action**

### **1. Apologies**

To note apologies and approve reasons for absence

**NOTED** apologies received from Cllrs D. Burns, F. Gray, and J. Cox, and approved reasons thereto.

### **2. Declarations of Interest**

2.1 To note any declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

None received.

2.2 To receive, consider and decide upon any applications for dispensation

None received.

### **3. Minutes of Previous Meeting**

To confirm the minutes of the ordinary meeting of Darrington Parish Council held on 14 November 2024

**RESOLVED** to approve said minutes as a true and accurate record of the ordinary meeting held on 14 November 2024.

### **4. To receive information on the following ongoing issues**

4.1 To provide an update on the installation of the benches

**RESOLVED** that no further action is required.

4.2 To continue to engage with Wakefield Council through the working party and to provide an update at the next meeting

**RECEIVED** an update in respect of the Council's previous meeting with Wakefield Council regarding ongoing speeding and traffic issues in the village as well as proposed enforcement initiatives.

**NOTED** that feedback will be received at the next meeting and **RESOLVED** to retain on the agenda until completion of the project. **JC/DB/PB**

- 4.3 To implement the gov.uk domain and website with Active Council  
**RESOLVED** to retain on the agenda until completion of the project. **JJ**
- 4.4 To establish a working group to support the provision of website content  
**RESOLVED** to retain on the agenda until completion of the project. **JJ**
- 4.5 To implement the basic email solution with Active Council  
**NOTED** the feedback received as to whether the email is web or desktop based. **JJ**
- RESOLVED** to continue with the proposed basic email solution initially and to review the individual requirements for each councillor on an as-and-when basis. **JJ**
- 4.6 To obtain clarification as to whether the proposed solution is web or desktop-based as well as whether it is on a push-notification basis  
**NOTED** that the proposed email solution is web-based and **RESOLVED** to provide feedback in respect of whether emails are on a push-notification basis at the next meeting. **JJ**
- 4.7 To prepare a Service Level Agreement between First Impressions and the Council  
**RESOLVED** to carry forward to the next meeting. **JJ**
- 4.8 To liaise with Stapleton and Kirk Smeaton Parish Councils in respect of the raising of a Definitive Map Modification Order (DMMO) for the footpath running from North Lodge Lane to Stapleton  
**NOTED** an update in this respect and **RESOLVED** to carry forward to the next meeting. **DB**
- 4.9 To investigate the footpaths that previously existed, but are no longer in place  
**NOTED** an update in this respect and **RESOLVED** to carry forward to the next meeting. **DB**
- 4.10 To provide feedback on the Tithe Barn Christmas Carols  
**NOTED** feedback on the Tithe Barn Christmas Carols, as well as the donations received on the day, and **RESOLVED** that no further action is required.
- 4.11 To put a notice up during the Tithe Barn Christmas Carols for donations  
**RESOLVED** that no further action is required.

- 4.12 To provide the Darrington Ladies Group with the Section 137 application form  
**RESOLVED** that no further action is required.
- 4.13 To query the number of summer hanging baskets per lamp post with First Impressions  
**NOTED** that First Impressions will provide feedback in this respect and **RESOLVED** to carry forward to the next meeting. **VS**
- 4.14 To check with Wakefield Council if the lamp posts need to be re-tested for 2025  
**NOTED** that no further action is required.
- 4.15 To request a meeting with National Highways to discuss opportunities for them to provide community support across various areas of the village  
**RESOLVED** to submit all ideas for support to Cllr L. Thompson for forwarding through to National Highways. **ALL/LT**
- 4.16 To include 2 additional items in the next newsletter, including a paragraph about the success of the Bonfire Night and the Parish Council's efforts to establish more footpaths in the village  
**RESOLVED** that no further action is required.
- 4.17 To update the Co-Option policy with the Council logo  
**RESOLVED** to update the Council logo on all policies as they come up for review.
- 4.18 To consider and decide upon the audio recording of future meetings for council circulation  
**RESOLVED** to save the meeting recording to the shared drive and share the link with the council when distributing the minutes. **JJ**
- RESOLVED** further that the recording for each meeting will only be held for 1 month and thereafter deleted. **JJ**
- 5. Correspondence**
- 5.1 Resident query regarding weight restriction signage in the village  
**NOTED** the query and well as actions taken by the Council and **RESOLVED** that no further action is required.
- 5.2 Wakefield MDC: Consultation on proposed amendments to the Council Tax Support Scheme  
**NOTED** correspondence received from Wakefield Council and **RESOLVED** that no further action is required.

### 5.3 New Chair and Clerk for Wentbridge Parish

**NOTED** correspondence received in respect of the new Wentbridge Parish and **RESOLVED** to send a “congratulations” to the clerk and parish.

LT

## 6. Financial Matters

### 6.1 NOTED payments to be approved for December 2024

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
12.12.24	43-2425	TRF	Nick Dyas	Gardening maintenance Nov 12hrs @ £16 p/h	£192.00	£0.00
12.12.24	44-2425	TRF	Vera Stones	Re-imb. Christmas Tree erection refreshments	£17.42	£2.90
12.12.24	45-2425	TRF	Linda Thompson	Re-imb. Tithe Barn Carols refreshments	£41.96	£5.49
12.12.24	46-2425	TRF	Vera Stones	Re-imb. Brotherhood – Christmas Tree	£25.48	£2.83
12.12.24	47-2425	TRF	Vera Stones	Re-imb. DPC Christmas meeting	£13.50	£1.67
12.12.25	48-2425	TRF	PontyVA 925	PontyVA 925 Nov services	£330.00	£0.00
					<b>£620.36</b>	<b>£12.89</b>

### 6.2 NOTED payments made for November 2024

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
14.11.24	36-2425	TRF	PCC D'ton with W'bridge	Repairs to village clock	£500.00	£0.00
14.11.24	37-2425	TRF	Carter Jackson	630 x October Newsletters	£113.20	£0.00
14.11.24	38-2425	TRF	Linda Thompson	Re-imburse for 2 x RBL wreaths	£40.00	£0.00
14.11.24	39-2425	TRF	Amanda Brundell	Pansies & Phormiums for winter planters	£232.00	£0.00
14.11.24	40-2425	TRF	Nick Dyas	Gardening maintenance Oct 14hrs @ £16 p/h	£224.00	£0.00
14.11.24	41-2425	TRF	Nick Dyas	Re-imburse – Cement for planters B&Q	£19.00	£3.17
14.11.24	42-2425	TRF	PontyVA 925	Social Media, Website, Residents - Oct	£330.00	£0.00
					<b>£1,458.20</b>	<b>£3.17</b>

**NOTED** no income received during November 2024.

**NOTED** the bank balance at 30 November 2024 as £23,361.40.

**RESOLVED** to settle all November accounts with immediate effect.

6.4 To receive and approve the bank reconciliation and review spend against the budget to 31 March 2025

**RESOLVED** to approve the bank reconciliation to 30 November 2024 and spend against budget to 31 March 2025.

6.5 To consider and decide upon proposed precept demand for 2025/26 financial year

**RESOLVED** to approve the proposed budget for 2025/26 of £19,058.29 reflecting an increase of 5% on the current budget.

## 7. To consider planning applications received

7.1	CYC Reference	Address/Description	Council Decision
	<a href="#">24/02017/TPO</a>	1 Thorntree Close – Fell T1 Turkey Oak	No objection (6 in support, 0 not in support)

## 8. To receive information on finalised planning applications

8.1	CYC Reference	Address/Description	Wakefield Council Decision
	<a href="#">21/00941/NMC</a>	3 Mill Hill Close – Non-material amendment to approved application 21/00941/FUL	Application Approved

## 9. Reports – School, Police, Gardening Club, Village Field, Newsletter

9.1 To consider school report

**NOTED** nothing to report for the meeting.

**RESOLVED** that Cllr L. Dale will share relevant school communications with the council as necessary.

9.2 To consider police report

**NOTED** nothing to report for the meeting.

9.3 To consider Gardening Club report

**NOTED** the Gardening Club report as presented by Cllr L. Thompson.

9.4 To consider Village Field report

**NOTED** the Village Field report as presented by Cllr V. Stones and Cllr K. Whalley.

9.5 To consider newsletter report

**NOTED** that the next newsletter will be distributed in February/March 2025.

9.6 To consider Church report

**NOTED** the Church report as presented by Cllr L. Thompson.

9.7 To consider YLCA branch meeting report

**NOTED** the YLCA branch meeting report as presented by Cllr L. Thompson.

9.8 To note Newsletter-worthy items

**RESOLVED** to include information in respect of the dog waste stations as well as a request to residents to identify themselves when corresponding with the council.

**10. Governance matters**

10.1 To consider and decide upon the 2025 Policy Review Schedule

**RESOLVED** to approve the 2025 Policy Review Schedule.

**11. Matters requested by Councillors**

11.1 To consider and decide upon fixing or removal of the planter at Valley Gardens

**RESOLVED** that the planter is not to be re-built at its current site but rather consideration be given to where a new planter or flower bed could be established in the village.

**RESOLVED** further to carry this decision forward to the next meeting.

**ALL**

**RESOLVED** that Cllr P. Batty will remove the stones from the broken planter and Cllr T. Hirst **PB/TH** will re-plant the flowers in the broken planter in other existing planters.

11.2 Christmas trees on lamp posts

**NOTED** that there are 3 damaged plaques and that new ones had been ordered. **RESOLVED** that no further action is required.

11.3 Darrington Alert inappropriate use of site

**NOTED** that the WhatsApp group is being used inappropriately and **RESOLVED** that no further action is required.

11.4 Christmas lights taken from the Tithe Barn tree

**NOTED** that the Christmas lights had been taken down from the Tithe Barn tree and that no further action is required.

11.5 To consider and decide upon correspondence to be added to the agenda or only sent via email

**RESOLVED** that all correspondence shared with the council in-between meetings is to be included on the following month's agenda.

**JJ**

**12. Matters for inclusion on the agenda for the next meeting**

12.1 None received.

**13. Date of Next Meeting**

It was **RESOLVED** that the next ordinary meeting of Darrington Parish Council will be held on Thursday 9 January 2025 at 7pm at Darrington Reading Rooms.

**Meeting closed at 20h28.**